

## Jonesfield Township Meeting Minutes

April 17, 2023

PRESENT: Brown, Stanley, Parker and Nock

ABSENT: Foye

GUESTS: Mark Gath, Jonesfield Township Planning Commission Chair; Scott Crofoot, Jonesfield Township Zoning Administrator/Building Inspector; and Jacob Polzin, Jonesfield Township Deputy.

- I. Pledge of Allegiance
- II. Public Comment – None.
- III. Call to Order of the Jonesfield Township Board meeting – Supervisor Brown called the regular board meeting to order at 7:02 p.m.
- IV. Additions to Agenda – None.
- V. Approval of meeting minutes from the March 20, 2023 Budget and Board Meeting – Trustee Nock made a motion to accept the meeting minutes. Treasurer Parker second. Carried.
- VI. Reports:
  - a. Treasurers Report – General Fund -\$59,274.05; Trash Fund - \$10,295.90; Police Fund - \$7,444.46; Water Fund - \$274,066.92; Wind Energy Fund - \$10,824.22; ARPA Fund - \$74,665.61. Motion made by Clerk Stanley to accept Treasurer’s report. Trustee Nock second. Carried.
  - b. Scott Crofoot - Zoning and Code Enforcement – A monthly report from Scott Crofoot was given to the board members for their review. Four new permits were issued in March 2023. Crofoot reported that all the current citations that were issued have been resolved.
- VII. Reports: Planning Commission, Waste Authority, Saga (GIS)
  - a. Planning Commission – Mark Gath reported to the board regarding the April 11, 2023 Planning Commission Meeting. Planning Commission is wanting to change the day of the month that their meetings are held so that Scott Crofoot, Zoning Administrator/Building Inspector, could attend the meetings. There is currently a conflict with their schedules. They would like to change it to the 3<sup>rd</sup> Tuesday of

the meeting months. Discussion was held on what steps need to be taken to get this approved.

- b. Waste Authority – No report
- c. Saga (GIS) – Supervisor Brown reported there was a Saga meeting. Only thing to report is that they are working on updates to the website again.

VIII. Informational Items:

None.

IX. Discussion Items:

- a. Township Hall discussion with members of Village Council Reps – Supervisor Brown reported to the board what was discussed at this meeting. Village of Merrill really is not looking to purchase the hall. They are not concerned about losing the use of the parking lot if the hall was to be sold. They don't feel that this will be an issue. Discussion was held by the board about what are the next steps that we need to do with the hall. Clerk Stanley mentioned that the hall rental contract really needs to be reviewed and updated if the township is going to keep the hall. A motion was made by Supervisor Brown to approve the updating of the hall rental agreement. Trustee Nock second. Carried. Supervisor Brown and Clerk Stanley will work on this together.
- b. Discussion around moving planning commission meeting to 3<sup>rd</sup> Tuesday of the month to enable Scott to attend – This discussion was held previously when Mark Gath, Planning Commission Chair, was giving meeting report, (VII a.) Clerk Stanley suggested that we contact MTA and get their recommendations on the steps that need to be taken to get this done.
- c. Discuss quotes for new floor cleaner – Supervisor Brown presented the board with quotes on four different floor cleaners from KSS Enterprises. Discussion was held by the board on the different options.
- d. Roundtable for the good of the township – Clerk Stanley asked about the fixing of the sidewalks now that Spring is here. Supervisor Brown stated that he would contact the company that he received an estimate from previously and see if this is still a current estimate.

X. Action Items:

- a. Motion to pay the bills: General Fund - \$11,584.79; Police Fund - \$389.00; Trash Fund - \$3,911.19; ARPA Fund - \$0.00; Wind Energy Fund - \$248.00; Water Fund – \$96,491.34. Total bills - \$112,624.32. Treasurer Parker made motion for bills to be paid. Clerk Stanley second. Carried.
- b. Motion to purchase new floor cleaner – Motion was made by Supervisor Brown to purchase the Nexus SC20TD floor cleaner from KSS Enterprises with funds from the ARPA Fund. Treasurer Parker second. Carried.

- c. Motion to accept or deny PA116 application which has been submitted – Clerk Stanley presented the board with copies of the PA116 application that was submitted by Holli Shepherd. Discussion was held on the application. Motion was made by Treasurer Parker to accept this application. Second by Supervisor Brown. Carried.

XI. Extended Public Comment – None.

XII. Next Meeting: Monday, May 15, 2023 @ 7:00 p.m.

XIII. Motion made by Treasurer Parker to adjourn meeting at 7:40 p.m. Second by Trustee Nock. Carried.

Signed,

Marcia J. Stanley  
Jonesfield Township Clerk