

Jonesfield Township Meeting Minutes

July 17, 2023

PRESENT: Brown, Stanley, Parker, Nock and Foye

ABSENT: None

GUESTS: Mark Gath, Planning Commission Chair; Scott Crofoot, Jonesfield Township Zoning Admin/Building Inspector

- I. Pledge of Allegiance
- II. Public Comment – None.
- III. Call to Order of the Jonesfield Township Board meeting – Supervisor Brown called the regular board meeting to order at 7:01 p.m.
- IV. Additions to Agenda – Line item being added to the Information Item section VIII (b) – Bengal Assessing Contract.
- V. Approval of meeting minutes from the June 12, 2023 Board Meeting. Trustee Nock made a motion to approve the meeting minutes. Treasurer Parker second. Carried.
- VI. Reports:
 - a. Treasurers Report – General Fund -\$183,544.67; Trash Fund - \$51,791.33; Police Fund - \$78,896.74; Water Fund - \$115,061.18; Wind Energy Fund - \$4,121.72; ARPA Fund - \$67,528.66. Motion made by Treasurer Parker to accept Treasurer’s report. Clerk Stanley second. Carried.
 - b. Scott Crofoot - Zoning and Code Enforcement – Scott presented board with his monthly building report. Discussion was also held regarding other pending building permits.
 - c. Police Report – None.
- VII. Reports: Planning Commission, Waste Authority, Saga (GIS)
 - a. Planning Commission – Planning Commission Chair Mark Gath reminded board that their next meeting was Tuesday, July 18, 2023 @ 7:00 p.m.
 - b. Waste Authority – No report

- c. Saga (GIS) – Supervisor Brown informed board that the Saga group is planning a per lot fee increase for their site. Currently \$1.75/lot; increasing to \$2.00/lot.

VIII. Informational Items:

- a. Construction costs estimates received for Fenmore Rd upgrades are in – Supervisor Brown informed board that he has received a quote from the Saginaw Road Commission for the first mile south of Fenmore Road. The quote has come in much higher than anticipated. The cost was estimated at \$175,000.00 to \$200,000.00. The Road Commission has stated that for that mile to be upgraded, all of the culverts would need to be updated; along with the ditches would need to be cleaned and certain trees would need to be removed.
- b. Bengal Assessing upgrade to contract – Board members were given a copy of the updated contract for Bengal Assessing to review. This new contract was part of the original agreement with Bengal Assessing originally. After the first year, we had agreed to a per parcel increase.

IX. Discussion Items:

- a. Yearly review of insurance policy – The township has received the new proposals from Burnham and Flower for our 2023/24 policy. Board members were given copies of the proposals. Supervisor Brown made a motion to accept proposal. Second by Treasurer Parker. Carried.
- b. Roundtable for the good of the township – Scott Crofoot made the board aware that he has had to order a new supply of building permit forms. He is splitting the order between three townships – will do the same with the bill. Clerk Stanley asked that he submit an invoice for Jonesfield’s portion for reimbursement.

Clerk Stanley made the board members aware that she spoke with the Saginaw County Clerk’s office and it is okay to place an ad for a township clerk replacement. Clerk Stanley will be creating an ad and will be placing it on the township website and also on Facebook.

X. Action Items:

- a. Motion to pay the bills: General Fund - \$12,307.30; Police Fund - \$25,341.97; Trash Fund - \$3,901.98; ARPA Fund - \$2,400.00; Wind Energy Fund - \$1,922.00; Water Fund – \$200,000.00. Total bills - \$245,873.25. Treasurer Parker made motion for bills to be paid. Trustee Nock second. Carried.

XI. Extended Public Comment – None.

XII. Next Meeting: Monday, August 21, 2023 @ 7:00 p.m.

XIII. Motion made by Treasurer Parker to adjourn meeting at 7:27 p.m. Second by Trustee Nock. Carried.

Signed,

Marcia J. Stanley
Jonesfield Township Clerk