

**Jonesfield Township Budget Meeting Minutes  
and Board Meeting Minutes  
March 20, 2023**

PRESENT: Brown, Stanley, Parker, Foye and Nock

ABSENT: None

GUESTS: Scott Crofoot- Jonesfield Twp Building and Zoning Administrator; Robin Yuchasz and Megan Clark – Village of Merrill Counsel members; Michael DeBeau – Jonesfield Twp resident; Josh Holmes, Emily Palacios and Jason Hannath – DTE representatives

- I. Pledge of Allegiance
- II. Public Comment – None.
- III. Call to Order of the Jonesfield Township Budget meeting – Supervisor Brown called the regular board meeting to order at 6:10 p.m.
  - a. Public Comment Related to proposed Budget – None.
  - b. Budget Discussion and Budget Adjustments – Supervisor Brown made a motion to accept the proposed budget presented for the General Fund, Police Fund and Trash Fund. Trustee Nock second. Clerk Stanley called for roll call vote:
    - Ayes: Brown, Parker, Nock, Foye and Stanley
    - Nays: None.Motion carried.
  - c. Conclude Public Hearing
- IV. Call to order of the Jonesfield Township Board Meeting – Supervisor Brown called the meeting to order at 7:00 p.m.
- V. Additions to Agenda – none.
- VI. Approval of meeting minutes from the February 20, 2023 Board Meeting – Trustee Nock made motion to approve meeting minutes with edit to line X(b). Supervisor Brown second. Carried.

VII. Reports:

- a. Treasurers Report – General Fund - \$53,143.87; Trash Fund - \$14,221.89; Police Fund - \$7,707.46; Water Fund - \$274,041.44; Wind Fund - \$10,824.22 and ARPA Fund - \$74,238.61. Treasurer Parker made motion to approve Treasurer’s Report. Clerk Stanley second. Carried.
- b. Zoning and Code Enforcement – Scott Crofoot reported to the board the two permits issued for the month of February. Crofoot also reported on zoning violations that he is currently working on in the township. Tickets have been issued to the property on Moulton Road and a second letter will be mailed to the N. Merrill Road property.

VIII. Reports: Planning Commission, Waste Authority, Saga (GIS)

- a. Planning Commission – Next meeting will be April 11, 2023 at 7:00 p.m.
- b. Waste Authority – No report
- c. Saga (GIS) – No report

IX. Informational Items:

- a. March Board of Review Results – Supervisor Brown reported to the board that the Board of Review meetings went well. Thirteen to fifteen residents were met with.
- b. 2022-2023 Budget Year in Review and Year End Balances – Clerk Stanley asked to postpone the fiscal year end totals till tax collection monies have been deposited. Will review at the April 2023 meeting.

X. Discussion Items:

- a. Mike DeBeau introduction – Supervisor Brown introduced Mike DeBeau to the board at the new Planning Commission member for Jonesfield Township.
- b. Township Hall discussion with members of Village Council – Supervisor Brown introduced Megan Clark and Robin Yuchasz, Village of Merrill Council members, to the Board. Discussion was held on the purpose of the new committee formed as a Focus group between the Village and the Township regarding the future of the Township Hall. Date was set for the first meeting of the committee for April 3, 2023 at 7:00 p.m. at the township hall.
- c. Windmill Update – Emily Palacios from DTE gave a permit report to the board as required for the Special Use Permit. Palacios reported that the wind project is getting close to completion - working on final testing. Looking for turbines to be up and working by May/June 2023.
- d. Roundtable for the good of the Township – none.

XI. Action Items:

- a. Motion to Approve 2023-2024 Budgets – Budget approved previously in the meeting.
- b. Motion to pay the bills: General Fund - \$12,497.59; Police Fund - \$24,669.72; Trash Fund - \$3,925.99; ARPA Fund - \$0.00; Wind Energy Fund - \$182.00; Water Fund – \$0.00. Total bills - \$41,275.30. Treasurer Parker made motion for bills to be paid. Clerk Stanley second. Carried.
- c. Motion to accept or deny PA116 applications which have been submitted – PA116 applications have been received from Victor Shephard and Pamela McQueen. Applications were reviewed and discussed by board. Motion made by Supervisor Brown to accept. Clerk Stanley second. Carried.
- d. Motion to approve the resolution to implement a salary for the Deputy Treasurer of \$100 per month – After the discussion that was held at the Jonesfield Township Budget workshop, Supervisor Brown presented the board with a resolution to implement a monthly salary for the Deputy Treasurer position. Second by Trustee Nock. Clerk Stanley held roll call vote:
  - Ayes – Foye, Parker, Brown, Nock and Stanley
  - Nays – none.

Motion carried.

- e. Motion to approve the resolution to implement salary for the Deputy Clerk of \$100 per month – After the discussion held at the Jonesfield Township Budget Workshop, Supervisor Brown presented the board with a resolution to implement a monthly salary for the Deputy Clerk position. Second by Trustee Nock. Clerk Stanley held roll call vote:
  - Ayes – Foye, Parker, Brown, Nock and Stanley
  - Nays – None.

Motion carried.

- f. Motion to approve the resolution implementing a \$100 charge for Land Splits which the Township has not been doing. This brings us in line with other Townships around us. Supervisor Brown presented board with a resolution to implement this new Land Split Fee. Second by Trustee Nock. Clerk Stanley held roll call vote:
  - Ayes – Foye, Parker, Brown, Nock and Stanley
  - Nays – None.

Motion carried.

g. Motion to approve a wage increase for election workers by \$2.00. Resulting in wages of worker @\$12 per hour and Chair @\$13 per hour. Supervisor Brown presented the board with a resolution for the election worker salary increase. Second by Trustee Nock. Clerk Stanley held roll call vote:

- Ayes – Foye, Parker, Brown, Nock and Stanley.
- Nays – None.

Motion carried.

h. Motion to approve the continuation of the assessing contract with Bengal Assessing for the coming year at a fee of \$14 per parcel. Supervisor Brown presented board with a resolution for continuing assessing services with Bengal Assessing. Second by Trustee Nock. Clerk Stanley held roll call vote:

- Ayes – Foye, Parker, Brown, Nock and Stanley
- Nays – None.

Motion carried.

XII. Extended Public Comment – None.

XIII. Next Meeting: Monday, April 17, 2023 @ 7:00 p.m.

XIV. Motion made by Trustee Nock to adjourn meeting at 7:54 p.m. Second by Supervisor Brown. Carried.

Signed,

Marcia J. Stanley  
Jonesfield Township Clerk