

Jonesfield Township Annual 2022-2023 Budget Meeting Minutes

March 21, 2022

PRESENT: Brown, Nock, Parker, and Stanley

ABSENT: Glazier

GUESTS: Larry Fleming, Jonesfield Township resident; Danielle Briggs, Jonesfield Township Deputy Clerk; Mark Gath, Jonesfield Township Planning Commission Chair; and Jacob Polzin, Jonesfield Township/Village of Merrill Police Officer.

- I. Pledge of Allegiance
- II. Public Comment – None.
- III. Call to Order of the Jonesfield Township Annual Budget Meeting 2022-2023 – Supervisor Brown called the Budget Meeting to order at 6:00 p.m.
 - a) Public Comment Related to Proposed Budget – None.
 - b) Budget Discussion and Budget Adjustments – Clerk Stanley presented proposed 2022-2023 Budgets for the General Fund, Police Fund and Trash Fund. Discussion was held regarding various line items.
 - c) Conclude Public Hearing – Supervisor Brown closed the Budget portion of the meeting at 6:20 p.m.

Jonesfield Township Board Meeting Minutes

March 21, 2022

PERMITS: Electrical Permit # 22-005 – Fox; Electrical Permit # 22-006 – Yancer

- IV. Call to Order of the Jonesfield Township Regular board meeting – Supervisor Brown called the regular board meeting to order at 7:00 p.m.
- V. Additions to Agenda – Clerk Stanley asked for an Action Item line to be added to review the 2021-2022 Budget vs Actual Report and make adjustments.

- VI. Approval of minutes from the February 21, 2022 Board Meeting – Motion made by Treasurer Parker to approve minutes. Second by Trustee Nock with two typographical corrections. Carried.
- VII. Reports:
- a. Treasurer – General Fund - \$77,082.13, Trash Fund - \$20,202.82, Police Fund - \$32,708.31, Water Fund - \$228,694.52, Wind Energy Fund - \$13,007.22, and ARPA Fund - \$44,032.67. Treasurer Parker announced to the board that these balances are without Tax Collection deposits – Saginaw County has a new computer system and they are working to get those monies to the township. Motion made by Clerk Stanley to accept Treasurer’s Report. Second by Supervisor Brown. Carried.
 - b. Jim Gray – Zoning and Code Enforcement – No report.
 - c. Police Report – Police Officer Jacob Polzin reported that there have been numerous car/deer accidents in the area. Also reported to the board that he will be starting emergency response training soon and will be able to assist with emergency calls once he completes this training.
- VIII. Reports: Planning Commission, Waste Authority, Saga (GIS)
- a. Planning Commission – Mark Gath reported that they are waiting on more information from Jim Gray regarding the necessary updates needed for the Sign Ordinance. More to follow on this. Next Planning Commission meeting is scheduled for April 14, 2022 – 7:00 p.m.
 - b. Waste Authority – Trustee Nock reported that there has not been a meeting this month. Next meeting is in April, but she will not be able to attend. She is going to be on vacation.
 - c. Saga (GIS) – None.
- IX. Informational Items:
- a. Board of Review Summation – Supervisor Brown reported that they had 4 individuals attend the Board of Review meetings – two Veterans, one with general questions and one with questions regarding his property values after his house fire.
 - b. Status of Assessor Replacement – Supervisor Brown reported to the board that he is still looking for a replacement for Christine Rames. He does have a couple of prospects that he has been having conversations with.
 - c. Status of Litigation against the Township filed by Rochelle Siler – Supervisor Brown informed board that we have been notified that the Courts are aware of the open suit but nothing has been scheduled so far.
- X. Discussion Items:

- a. Upcoming Special Joint Township Fire Board Meeting – Supervisor Brown announced that he has been in contact with the Jonesfield/Lakefield Fire Board and the Lakefield Board regarding scheduling a special meeting. A tentative date of April 25, 2022 has been set.
- b. 2021-2022 Budget vs Actual Report review and Adjustments – Clerk Stanley presented the board with the current 2021-2022 Budget vs Actual Report to date – without tax deposit postings. Discussion was held regarding current standing of the budget. Clerk Stanley made a motion for the following line-item adjustments to the current budget.
 - \$250.00 to Assessor from Elections
 - \$1,120.00 to Board of Review from Elections
 - \$1,500 to Building Department from Elections
 - \$140.00 to Clerk from Elections
 - \$500.00 to Other Functions from Elections

Second by Treasurer Parker. Carried.

- c. Roundtable for the good of the township – Clerk Stanley reminded the board that she will be absent for the April 18, 2022 board meeting. Deputy Clerk Briggs will be in attendance in her place.

Supervisor Brown mentioned to the board that he has been in touch with Jon Johnson from Burnham and Flowers regarding a current market value for the township hall. He also mentioned talking to a realtor regarding current values for the property.

XI. Action Items:

- a. Motion to accept the 2022-2023 Budget – Motion was made by Trustee Nock to accept the presented 2022-2023 Budgets for the Jonesfield Township General Fund, Police Fund and Trash Fund. Seconded by Treasurer Parker. Carried.
- b. Motion to accept Kenny Farms parcel into PA116 – Supervisor Brown presented to the board the information regarding an application submitted by Kenny Farms to place property just north of town into PA116. Discussion was held on topic. Motion was made by Treasurer Parker to accept this application. Second by Supervisor Brown. Carried.
- c. Motion to pay bills – Treasurer Parker made a motion to pay bills of General Fund - \$10,847.62; Trash Fund - \$4,555.55; Police Fund - \$258.00; Wind Energy Fund - \$168.00; Water Fund - \$0.00. Total bills paid equal \$15,929.17. Second by Clerk Stanley. Carried.

XII. Extended Public Comment – None.

XIII. Next Regular Board Meeting: Monday, April 18, 2022 @ 7:00 p.m.

Motion made by Treasurer Parker to adjourn meeting at 7:28 p.m. Second by Clerk Stanley.
Carried.

Signed,

Marcia J. Stanley
Jonesfield Township Clerk